



Oversight and Governance

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EDUCATION AND CHILDREN'S SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE

Wednesday 29 May 2019
2.00 pm
Warspite Room, Council House

Members:

Councillor Mrs Johnson, Chair
Councillor Murphy, Vice Chair
Councillors Allen, Buchan, Downie, Goslin, James, Loveridge and McDonald.

Parent Governor Representative:

Mrs Nicky Williams

Members are invited to attend the above meeting to consider the items of business overleaf.

This meeting will be webcast and available on-line after the meeting. By entering the Warspite Room, councillors are consenting to being filmed during the meeting and to the use of the recording for the webcast.

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Tracey Lee
Chief Executive

Education and Children's Social Care Overview and Scrutiny Committee

1. To Note the Appointment of the Chair and Vice Chair

The Committee will be asked to note the appointment of the Chair and Vice Chair for the forthcoming municipal year 2019/ 2020.

2. Apologies

To receive apologies for non-attendance submitted by Councillors.

3. Declarations of Interest

Councillors will be asked to make any declarations of interest in respect of items on the agenda.

4. Minutes

(Pages 1 - 10)

To confirm the minutes of the previous meeting held on 13 March 2019.

5. Chair's Urgent Business

To receive reports on business which in the opinion of the Chair, should be brought forward for urgent consideration.

6. Terms of Reference:

(Pages 11 - 22)

7. Co-opted Representative Update (verbal):

8. Overview of Children's Directorate - Presentation:

(Pages 23 - 52)

9. Draft Work Programme:

(Pages 53 - 56)

10. Tracking Resolutions:

(Pages 57 - 60)

Education and Children's Social Care Overview and Scrutiny Committee

Wednesday 13 March 2019

PRESENT:

Councillor Mrs Beer, in the Chair.

Councillor Murphy, Vice Chair.

Councillors Mrs Bridgeman (substitute for Councillor R. Smith), Buchan, Goslin, Mrs Johnson, Michael Leaves (substitute for Councillor Sam Leaves), Tuohy and Winter.

Co-opted Representatives: Mrs Nicky Williams (Parent Governor Representative).

Apologies for absence: Councillors Sam Leaves and Rebecca Smith.

Also in attendance: Councillor Jon Taylor (Cabinet Member for Education, Skills and Transformation), Judith Harwood (Service Director for Education, Participation and Skills) and David Bowles (Head of Education, Participation and Skills) Lisa Mannal (Regional Schools Commissioner for the South West) Ruth Woodhouse (Director of Plymouth Teaching School Alliance) Neelam Bhardwaja (Service Director for Children, Young People and Families) and Helen Rickman (Democratic Advisor).

The meeting started at 2.00 pm and finished at 4.20 pm.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

41. **Declarations on Interest**

The following declarations of interest were made by Members in accordance with the code of conduct:

| Member | Subject | Reason | Interest |
|--------------------------|----------------|--|-----------------|
| Mrs Nicky Williams | Minute 44 | She is a Parent Governor at High View Primary and sits on the Plymouth Teaching School Alliance. | Personal |
| Councillor Mrs Bridgeman | Minute 44 | She is a Governor at Torbridge Primary School. | Personal |
| Councillor Mrs Johnson | Minute 44 | She is a Governor at Compton Primary School. | Personal |
| Councillor Winter | Minute 44 | He is a Governor at Marine Academy Plymouth. | Personal |

42. **Minutes**

Agreed the minutes of the 6 February 2019 Education & Children's Social Care Overview and Scrutiny Committee as an accurate record of the meeting.

Under this item a further request for information relating to the Gatsby benchmarking criteria, as raised at the 6 February 2019 meeting, was made.

43. **Chair's Urgent Business**

There were no items of Chair's Urgent Business.

44. **Progress Report on School Standards**

Councillor Jon Taylor (Cabinet Member for Education, Skills and Transformation), Judith Harwood (Service Director for Education, Participation and Skills) and David Bowles (Head of Education, Participation and Skills) presented the Progress Report on School Standards.

The following key points were highlighted to Members:

- (a) the report set out the analysis of data from 2018 and included information upon attainment, schools considered to be below national averages or coasting and an update on the OFSTED judgement;
- (b) there was positive data linked to phonics however primary school results were mixed; in many areas, Plymouth remained below national averages;
- (c) secondary school data showed little signs of improvement and on the whole figures showed that results remained below the national average – key themes highlighted that the gap in attainment between disadvantaged pupils was still evident, as well as the gap in attainment between boys and girls;
- (d) there were currently 4 secondary schools and 2 primary schools which were identified as being below 'floor standards' (this was a minimum standard set by the government) and were in danger of being classified as coasting; two primary schools and 3 secondary schools were already classified as coasting;
- (e) in terms of the OFSTED judgement, 74.3% of primary schools in Plymouth were assessed as being good or better; this was below the national average of 89% however the gap wasn't as significant as at secondary school level where 47% judged good or better where national average is 80.3%.

Order of Business

With the permission of the Chair the order of business was changed as reflected in the minutes.

44.1 Regional Schools Commissioner

Lisa Mannall (Regional Schools Commissioner for the South West) provided Members with an update on her role and responsibilities and answered questions.

The following key points were highlighted to Members:

- (a) as Regional Schools Commissioner for the South West, Lisa was able to raise the status of concerns of secondary schooling in Plymouth; she met with the Rt. Hon Nick Gibb MP (Minister of State for School Standards) before Christmas and he agreed to speak at a school improvement conference in the city and was keeping abreast of work undertaken to raise standards;
- (b) Lisa's team was working hard with the South West Teaching Schools Council to support a targeted group of schools, specifically standalone academies and very small multi academy trusts, by using an underspend of the budget to help specific schools in Plymouth to improve their self-evaluation processes and plan strategically for school improvement;
- (c) work was ongoing to develop a professional learning model whereby nationally recognised educational leaders were brought into the city to provide CPD. Most promotions in Plymouth secondary schools were internal therefore Lisa's team were working to get people from outside of the city to work in the schools;
- (d) work was ongoing to provide established MATS into Plymouth to raise standards; national providers were encouraged to get involved in Plymouth but there was no interest due to poor transport links;
- (e) the Regional Schools Commissioner was unable to formally intervene with school standards until the school was judged by OFSTED as being inadequate.

In response to questions raised it was reported that –

- (f) the Plymouth Challenge was not awarded any funding, unlike the London Challenge previously, as money was no longer available therefore improvements needed to be made, and could be made, within the current system with strong leadership;
- (g) the Teaching Schools Alliance was successful in its bid for strategic bid money for phonics and improvements were already evident; the bid set out what money was required and what research was provided to prove that improvements could be made;
- (h) training for governors had not progressed since the school system had changed and information upon data and standards was not considered sufficient to enable governors to undertake their role effectively;
- (i) the Regional Schools Commissioner had no powers in influencing school recruitment;

- (j) Lisa Mannall was a home worker based in Newquay however had a team of 54, with 45 people based in Bristol and others based in London in the Department for Education; her boundary of responsibility was from Land's End to Gloucestershire however she was in Plymouth approximately once a month. Lucy Gordon, Deputy Regional Commissioner for the South West, spent more time in Plymouth;
- (k) she believed that schools needed leaders that were capable of leading and who were able to work in collaboration with other schools to improve;
- (l) as Regional Schools Commissioner, Lisa visited all academies over a 2 year cycle; she advised Members that funding was available for schools that were judged as 'requires improvement' whereby the Teaching School Council would appoint a national leader of education or governance to work in the school to help identify what they need to do to improve;
- (m) Free schools outcomes were the responsibility of the Regional Schools Commissioner once the school was open;
- (n) the roles and responsibilities of Lisa's team included:
 - a delivery team whose role was to work with UTCs, Free Schools and Academies; Lucy Gordon was the Lead for Plymouth;
 - a small team that looked after Lisa and the Deputy Directors;
 - support for the Headteacher Board;
 - support for communications and conferences;
 - a small team focused upon emergency bids for schools;

The Chair thanked Lisa Mannall (Regional Schools Commissioner for the South West) for her attendance at the meeting and for answering Members questions.

44.2 Raising Standards/Attainment Levels

Councillor Jon Taylor (Cabinet Member for Education, Skills and Transformation), Judith Harwood (Service Director for Education, Participation and Skills) and David Bowles (Head of Education, Participation and Skills) presented the Raising Standards/Attainment Levels report.

The following key points were highlighted to Members:

- (a) as well as working with the Regional Schools Commissioner, Plymouth was taking a local council based approach to attracting outstanding leaders to the city whereby it was adapting internal economic development pieces of work to promote a positive image/ positive stories of Plymouth;
- (b) the report contained detailed figures at the request of Members, an addition to the report focused around key stage 4 data (secondary schools) specifically regarding 15-16 year olds. Key measures for 2018, in comparison with 2017

data, showed little sign of improvement, specifically in terms of progress made by young people in Plymouth in comparison to other young people across the country;

- (c) assessing pupil premium data, as the broadest measure to capture young people who were in disadvantaged areas, highlighted that these young people were not performing as well as those children who were in more affluent areas in the city;
- (d) the gender gap in attainment levels between boys and girls was recognised to emerge very early in primary school and continued throughout education to secondary school; girls were seen to make more progress in Plymouth;
- (e) attainment was rising in primary schools however attainment levels were shown to be rising faster across the country.

In response to questions raised it was reported that –

- (f) schools were working hard to address the gender gap between girls and boys; schools had their own programmes to develop skills in reading, writing and maths;
- (g) whilst officers included detailed figures in the report at the request of the Chair, it was recognised that this made the information more challenging to understand; also the removal of percentages removed the ability to compare data from previous years. Officers advised that they were in the process of finalising a 'data book' which contained the Council's performance data in comparison with that of regional statistical neighbours; this data, on the whole, was set out in bar charts and tables and it was considered that this would make it easier to read;
- (h) the Employment and Skills Board was doing a specific piece of work focused upon readiness for work;
- (i) the report also included data of service children who were in receipt of the pupil premium; officers advised that this information was also available as split per school;
- (j) attainment figures of children home schooled across the city were not included in the report as this was outside of the Council's system;
- (k) it was difficult for officers to ascertain if attainment levels had dropped since the creation of academies and free schools as the measures set by the government to judge attainment had changed;
- (l) overall 88% of maintained schools were judged as good or outstanding; all special schools were judged as good and outstanding;
- (m) the panel may wish to add a visit to some of the city's schools to their work programme in 2019/2020 in order to get a feel for what was happening in the

city in terms of education;

- (n) the report took into account the change of GCSE grading markers from A-E to 1-9 for Maths and English only;
- (o) the report contained average scores for the city and whilst Plymouth was lower than national figures and statistical neighbours, there were also schools in the city which were in the top 10% in the country. It was considered that schools were now aware that they needed to understand what outstanding practice consisted of therefore a number of teachers went to Bristol in March 2019 to visit an outstanding school as part of developmental opportunity.

The Chair thanked the Cabinet Member and Officers for their report.

It was agreed that –

- 1. the update was noted;
- 2. an item would be included on the Education and Children's Social Care Overview and Scrutiny Committee regarding school visits.

44.3 The Plymouth Oracy Project

Ruth Woodhouse (Director of Plymouth Teaching School Alliance) presented the Plymouth Oracy Project Update.

Key points highlighted to Members included the following:

- (a) a description of Oracy was provided to Members: "Oracy is what schools do to support the development of children's' capacity to use speech to express their thoughts and communicate with others in education and life";
- (b) the Oracy Project was delivered to 50 primary and secondary schools citywide and was created in response to a correlation between poverty and language development and learning;
- (c) the remit and results of the project were the responsibility of the Department of Education (DfE) and the project itself was fully funded by a DfE CIF bid which was approved in 2017;
- (d) the University of St Mark and St John was in the process of assessing the impact of the Oracy Project; from a coordinator perspective, all milestones has been achieved and the project was rated as green;
- (e) as a result of the project, children in early years were seen to have accelerated communication in speaking and improved listening and disadvantaged pupils were making better progress in school; attendance had also improved;
- (f) the Plymouth Oracy Project Dissemination Event was scheduled for Wednesday 3 April 2019; Members were invited to attend.

In response to a question raised it was reported that the full evidence report would set out the projected outcomes and successes of the Oracy Project – this would be shared with Members once available. The project itself had received positive feedback and some Plymouth teachers were due to visit London shortly to see outstanding practice.

Members praised the hard work and success of the Oracy Project and thanked Ruth Woodhouse for her attendance at the meeting.

Members requested to receive the Oracy Project evaluation reports once finalised.

45. **The Plymouth Challenge Update**

Councillor Jon Taylor (Cabinet Member for Education, Skills and Transformation), Judith Harwood (Service Director for Education, Participation and Skills) and David Bowles (Head of Education, Participation and Skills) presented the Plymouth Challenge Update report.

Key points highlighted to Members included:

- (a) the Plymouth Challenge had 3 strands: raising standards, leadership and aspirations. The first two strands were led predominantly by secondary schools, with the third strand, 'aspirations', being led by the local authority;
- (b) the Challenge was launched in February 2017 and had been running for a year with the focus on the first year on developing the governance and programme of work; co-ordination governance still required some improvement however it was considered that the two strands led by secondary schools (raising standards and leadership) needed a closer connection with the Plymouth Education Board;
- (c) a leadership training programme, which all secondary schools were involved in, focused upon leadership skills and leading projects within a school setting;
- (d) the Education Development Trust had a Peer Review Network which was viewed as an add on to OFSTED inspections; it was more of a friendly challenge from peers within the city and outside and was a way of pulling in expertise in Plymouth;
- (e) the raising aspiration strand had a number of components including:
 - Improving careers education, advice and guidance;
 - Developing a wider city conversation on education;
 - Increasing opportunities for employers and partners to work together.

In response to questions raised it was reported that –

- (f) officers were making use of the council's social media channels to promote

positive stories of Plymouth, including educational standards and events – good news stories were sent in and they were posted online;

- (g) the local authority had supplemented the leadership challenge from the dedicated schools grant as it was originally only rolled out to 12 of the 19 secondary schools in the city;
- (h) the council had launched the new approach to intervention and challenge in schools – this had an in-depth action plan that went alongside it and it was hoped that this new approach would help with leadership issues, involving both governors and head teachers. The council had the role as champion for children in the city so was able to communicate with schools before the involvement of the Regional Schools Commissioner;
- (i) there was a potential role for Ward Councillors to communicate good news stories from schools;
- (j) there were some head teachers and governors in the city who did not recognise, for a variety of reasons, that they needed to join the collective ‘will’ to make improvements to their school.

The Chair thanked the Cabinet Members and Officers for their attendance at the meeting.

It was requested that the following would be included on the Committee’s work programme for 2019/20:

1. STEM;
2. The Plymouth Challenge Update – specifically regarding Leadership.

46. **OFSTED Inspection of Children, Young People and Families Service - to follow**

Councillor Jon Taylor (Cabinet Member for Education, Skills and Transformation) and Neelam Bhardwaja (Service Director for Children, Young People and Families) presented the OFSTED Inspection of Children, Young People and Families Service report.

Members were advised that the OFSTED Inspection report was published on 7 January 2019; the overall rating was judged as ‘requires improvement’ however of the 16 authorities assessed, only 2 were deemed to be good with the other 14 being judged as ‘requires improvement’.

In response to questions raised it was reported that –

- (a) the quality of services to care leavers was something officers were currently working to improve; it was considered that the structure of the service did not lend to effective working therefore, after consulting staff, teams were more integrated;

- (b) a part of the OFSTED judgement related to the level of recording and evidencing and its significance; it was important that a child in care was able to see their life story however a succinct summary was considered more beneficial. Inspectors highlighted that social workers had referred to supervision meetings however supervision records did not clearly set out the direction or progression of the case of the child. Managers had been tasked with establishing if there were specific barriers preventing adequate recording of supervision and if training was required;
- (c) good housekeeping and recording was accepted as being an important factor of success as well as a safeguarding issue; it was considered that high workload had an impact upon the paperwork aspect and further work was required to be done to manage staff pressures and workloads;
- (d) all social workers had mobile technology however supervision recording was normally undertaken in an office setting.

The Chair thanked the Cabinet Member and Service Director for their attendance.

Members requested a further update on the OFSTED actions plans is provided to the Education and Children's Social Care Overview and Scrutiny Committee in the future.

47. **Together for Childhood Update - to follow**

The Chair advised Members that the Together for Childhood Update was added to the agenda as an information only item.

Members noted the update and agreed to keep Together for Childhood on the work programme for 2019/20.

48. **Work Programme**

Members agreed to include the following items to the work programme for 2019/20:

- Bullying and attendance – Select Review;
- Child exploitation update;
- STEM;
- The Plymouth Challenge Update – Leadership.

49. **Tracking Resolutions**

Members noted the tracking resolutions document.

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PLYMOUTH CITY COUNCIL CONSTITUTION

**PART D: OVERVIEW AND
SCRUTINY FUNCTIONS &
PROCEDURES**

I. Overview and Scrutiny Functions

1.1. The aims of the Overview and Scrutiny process are to-

- add value to Council business and decision-making;
- hold the Cabinet to account;
- monitor the budget and performance of services;
- assist the Council in the development of policy and review the effectiveness of the implementation of Council policy;
- review relevant central government policy development and legislation to assess the impact on the City and make recommendations to Cabinet.

2. Scrutiny Management Board

2.1 The purpose of the Scrutiny Management Board is to manage scrutiny in a way that ensures the functions of overview and scrutiny are fairly balanced across all aspects of the Council's work, with a view to improving services, reducing inequalities and improving outcomes for the people of Plymouth.

2.2 Role of the Scrutiny Management Board

- To ensure that work is allocated fairly across the four scrutiny committees and reflects all aspects of the Council's work by providing oversight and direction to the committees' work programmes
- To ensure corporate and cross cutting business is dealt with by the relevant committee
- To review performance against the relevant corporate priorities and inform work programmes as appropriate
- To commission select committee reviews where necessary and appropriate
- To receive for information, and oversee implementation of, recommendations made by each Scrutiny Committee
- To plan and oversee implementation of the process for annual Budget Scrutiny
- To produce an annual scrutiny report to Council (in conjunction with the scrutiny committees)
- To review national best practice and guidance in relation to overview and scrutiny and recommend any changes to the way overview and scrutiny is undertaken as a result

2.3 **Membership** – the Scrutiny Management Board will consist of the Chairs of each of the scrutiny committees. The relevant committee Vice-Chair can act as substitute for the relevant Chair if required.

2.4 **Chair** – the Chair of the Board will be from the group in administration.

2.5 **Vice-Chair** – the Vice-Chair will be from the main opposition group.

3. Role of Overview and Scrutiny Committees

3.1. The relevant scrutiny committee will:

- hear call-ins, Councillor's call for action and petitions;
- approve time limited select committees for issues within its remit;
- monitor performance against the relevant corporate priorities;
- receive finance and performance reports;
- agree recommendations to Cabinet, Council and partner organisations;
- agree appointments of co-opted representatives;

- monitor the forward plan;
- help Council and the Cabinet to develop policy by studying issues in detail through time limited Select Committees;
- review new and developing legislation to assess its impact on the city;
- consider and introduce schemes to involve the public in developing policy;
- work with national, regional and local organisations to promote the interest of local people.

4. **Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee**

4.1. Responsibility for

- Relevant policies in the Plymouth Plan
- Response to Central Government's Policy Making
- Capital Programme
- Strategic Procurement
- Corporate Property
- Development planning
- Strategic Highways
- Economic Development
- Heart of the South West Productivity Plan
- Strategic Transport policies and strategies
- Cultural Infrastructure
- Climate change and sustainability
- Reviewing impact of Brexit on the city
- Proposing measures that Government should take to provide stability for the council and partners in light of Brexit
- Exploring powers could be devolved from the EU directly to local authorities
- Hear call-ins relevant to the role of the committee

4.2. Partnership links

- Growth Board
- Joint Committee for Heart of the South West
- Heart of the South West Local Enterprise Partnership

4.3. **Membership** - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are nine members of the Committee including the Chair and Vice Chair.

4.4. **Chair** – The Chair will be from the group in administration and will be a member of the Scrutiny Management Board.

4.5. **Vice Chair** – The Vice Chair will be from the opposition group and will act as substitute for the Chair on the Scrutiny Management Board.

4.6. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

5. Performance, Finance and Customer Focus Overview and Scrutiny Committee

5.1. Responsibility for -

- Relevant policies in the Plymouth Plan
- Corporate Performance Monitoring
- Financial Performance Monitoring
- Annual Budget Setting Process
- Medium Term Financial Strategy
- Revenues and benefits
- Homelessness
- Communications
- Human resources
- Audit and Risk
- Transformation
- Bereavement Services and Register Office
- Community Safety
- Customer Services
- Street scene and Waste
- Parking
- Hear call-ins relevant to the role of the committee

5.2. Partnership links

- Health and Wellbeing Board
- Safer Plymouth
- Police and Crime Panel

5.3. **Membership** - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are nine members of the Committee including the Chair and Vice Chair.

5.4. **Chair** – The Chair will be from the opposition group and will be a member of the Scrutiny Management Board.

5.5. **Vice Chair** – The Vice Chair will be from the group in administration and will act as substitute for the Chair on the Scrutiny Management Board.

5.6. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

6. Education and Children's Social Care Overview and Scrutiny Committee

6.1. Responsibility for-

- Relevant policies in the Plymouth Plan
- Early Years Services
- Schools, colleges and other educational settings
- Child Poverty
- Special Education Needs, behaviour and attendance, narrowing the gap in outcomes

- Safeguarding Children
- Cared for children
- Youth offending
- Adoption and Fostering
- Corporate Parenting
- Hear call-ins relevant to the role of the committee

6.2. Partnership Links

- Plymouth Safeguarding Children's Board
- Plymouth Education Board
- Health and Wellbeing Board
- Regional Adoption Agency
- Children's Partnership

6.3. **Membership** - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are nine members of the Committee including the Chair and Vice Chair.

6.4. **Chair** – The Chair will be from the opposition group and will be a member of the Scrutiny Management Board.

6.5. **Vice Chair** – The Vice Chair will be from the group in administration and will act as substitute for the Chair on the Scrutiny Management Board.

6.6. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

7. Health and Adult Social Care Overview and Scrutiny Committee

7.1. Responsibility for -

- Relevant policies in the Plymouth Plan
- Integrated Commissioning
- Hospital and community health services
- dental services, pharmacy and NHS ophthalmic services;
- public health services
- Adult Social Care Services
- Adult Safeguarding Services
- Hear call-ins relevant to the role of the committee

7.2. **Statutory Role** with regard to undertaking all the statutory functions in accordance with Section 244, of the National Health Act 2006, (as amended by Health and Social Care Act 2012) regulations and guidance under that section.

7.3. Partnership Links

- Health and Wellbeing Board
- Plymouth Safeguarding Adults Board
- Integrated Commissioning Board

7.4. **Membership** - All members of the Committee will adhere to the general rules of

Overview and Scrutiny. There are 9 members of the Committee including the Chair and Vice Chair. The Vice Chair is from the opposite political group to the Chair.

7.5. **Chair** – The Chair will be from the group in administration and will be a member of the Scrutiny Management Board.

7.6. **Vice Chair** – The Vice Chair will be from the opposition group and will act as substitute for the Chair on the Scrutiny Management Board.

7.7. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

8. Overview and Scrutiny Procedures

Conflicts of interest

8.1. Unless they have a dispensation, members of the Overview and Scrutiny Committees cannot scrutinise decisions they were involved in taking and must leave the room when these decisions are scrutinised. Before they leave they can make representations and answer questions or give evidence if other members of the public would also have this right.

Procedure when a councillor resigns from a committee

8.2. A Councillor can resign from a Committee by writing to the Monitoring Officer.

8.3. A replacement member will be confirmed at the next Council meeting.

Procedure when a committee member stops being a councillor

8.4. If a Committee member stops being a Councillor, a replacement member will be confirmed at the next full Council meeting.

Co-opted members of overview and scrutiny committees

8.5. Non-voting co-opted members can serve on an Overview and Scrutiny Committees or for a specific policy review.

8.6. Co-opted members cannot vote unless they have the legal right to do so.

8.7. The Overview and Scrutiny Committee that deals with education matters will appoint four (statutory) co-opted members (two parent governor representatives and two church representatives). One of the church representatives will be nominated by the Diocesan Board of Education for the Church of England diocese and the other will be nominated by the Bishop of the Roman Catholic diocese within the area.

Overview and scrutiny committee meetings

8.8. The annual calendar for Overview and Scrutiny Committee meetings is set by Council. If Overview and Scrutiny Committees need to have extra meetings, they set the dates themselves.

- 8.9. The Chair is responsible for the start times of committees in consultation with the Monitoring Officer.
- 8.10. The Monitoring Officer or the Overview and Scrutiny Committee Chair can decide to call a special meeting.
- 8.11. If a Committee has no business at one of its fixed meetings, the Monitoring Officer can cancel it after consulting the chair.

Substitutes, quorum and training

- 8.12. Members of the Committees can send other Councillors (who must belong to the same political group) as substitutes. Substitutes have the powers of an ordinary member of the committee.
- 8.13. Substitutions must be for a whole meeting. A member cannot take over from their substitute or hand over to them part way through a meeting.
- 8.14. If a member wants to send a substitute, they must inform the Monitoring Officer before the meeting.
- 8.15. Substitutes cannot appoint substitutes of their own.
- 8.16. If a Councillor is a member of a Select Committee Review, once the group has started its work, no substitution is allowed.
- 8.17. The quorum for a meeting is three members

Chairs and vice-chairs of overview and scrutiny committees

- 8.18. Election of chair and vice-chair
- 8.19. Chairs and vice-chairs are appointed at the annual meeting of Council.
- 8.20. Resignation of chair or vice-chair
- 8.21. If a Councillor wants to resign as chair or vice-chair, they must write to the Monitoring Officer. A new chair or vice-chair will be confirmed at the Committee's next ordinary meeting.

Programme of work

- 8.22. The Overview and Scrutiny Committees set their own programmes of work. The Committees must also review anything they are asked to review by Council.

Call in

- 8.23. Items called in will be heard at a meeting of the relevant committee within 10 working days of the end of the call in period relating to that item.

Agenda

- 8.24. Any Councillor may place any local government matter (other than excluded matters – see below) which is relevant to the functions of the Committee or board on the agenda of a meeting. The Councillor will be invited to attend the meeting at which the item is to be considered and to explain the reasons for the request.

Considering matters

- 8.25. When considering a local government matter referred by a Councillor, the Committee will decide whether to:
- review or scrutinise a decision taken by the cabinet or cabinet member;
 - make a report or recommendation to the Council or cabinet on how cabinet carries out its functions;
 - review or scrutinise a decision taken by a Council body other than the cabinet or a cabinet member;
 - make a report or recommendation to the Council or the cabinet on how a Council body other than the cabinet carries out its functions;
 - make a report or recommendation to the Council or the cabinet on matters which affect the city or the inhabitants of the city;
 - take no action.
- 8.26. The Committee will then report back to the Councillor who raised the local government matter about the decision and the reasons for the decision.

Excluded matters

- 8.27. The following matters cannot be considered by an Overview and Scrutiny Committee:
- any matter relating to a planning decision;
 - any matter relating to a licensing decision;
 - any matter relating to an individual or body if s/he/they have, by law, a right to a review or right of appeal ;
 - any matter which is vexatious, discriminatory or not reasonable to be included in the agenda for, or to be discussed at, a Committee or board meeting .
- 8.28. The Monitoring Officer in consultation with the Scrutiny Officer and Chair (or Vice-Chair in the chair's absence) of the relevant Committee will determine whether a matter is an excluded matter.

Speaking on agenda items

- 8.29. Any member of the public and any Councillor who is not a member of the Committee can speak on an agenda item if the Chair agrees. The Chair will decide how long they can speak for (unless the meeting is for call-in).

Policy review and development

- 8.30. The overview and scrutiny Committees' role in developing the policy framework and budget is set out in paragraph 1.

- 8.31. In areas that are not covered by the policy framework and budget, the Overview and Scrutiny Committees can suggest policies for the cabinet or a cabinet member to develop.
- 8.32. The Overview and Scrutiny Committees can hold inquiries and consider future policy. This may involve appointing advisors, inviting witnesses, making site visits, holding public meetings, commissioning research or doing anything else which is necessary.

Select committee reviews

- 8.33. Overview and Scrutiny Committees may appoint time limited Select Committee Reviews to undertake pieces of scrutiny work as required and will be time specific.

Requests for reviews from full council

- 8.34. The Overview and Scrutiny Committees must review anything full Council asks them to review as soon as they can make space in their programme of work.

Requests for reviews from the cabinet

- 8.35. The Overview and Scrutiny Committees can (but do not have to) review items the Cabinet or a Cabinet Member asks them to review.

Reports on overview and scrutiny reviews

Select committees

- 8.36. The Overview and Scrutiny Committees may appoint Select Committees to undertake pieces of scrutiny work as required and will be time specific. The Chair of and members of Select Committee can be any member not excluded from scrutiny. Select Committees will be subject to rules of proportionality.

Committee/Select Committee Review report

- 8.37. At the end of each policy review, the Overview and Scrutiny Committee / Select Committee Review will send the report to the Cabinet or a Cabinet Member (if it is about executive responsibilities) or to Council (if it is about Council responsibilities) or to another organisation, as appropriate.

Minority report

- 8.38. For each policy review, there can be a minority report giving any dissenting views. The Cabinet, Cabinet Member or Full Council will consider the minority report at the same time as the Committee/ review report.
- 8.39. Each Overview and Scrutiny Committee / Select Committee Review member can vote for one report but no more than one. The report with the most votes will be the Overview and Scrutiny Committee / Select Committee Review report.

Timing

- 8.40. If an Overview and Scrutiny Committee decides to send a report to the Cabinet, a

cabinet member or Council:

- the Cabinet must, where practicable, consider it at its next ordinary meeting if it is about executive responsibilities;
- Council must, where practicable, consider it at its next ordinary meeting if it is about Council responsibilities.

Arrangements for cabinet to comment on reports to full council

8.41. When the Overview and Scrutiny Committee sends a report to full Council, the Monitoring Officer will send a copy to the Cabinet/Cabinet Member. Council must consider the Cabinet or cabinet member's comments on anything that affects the policy framework and budget.

Overview and scrutiny members' rights to see documents

8.42. Overview and Scrutiny members' rights to see documents are set out in the Access to Information Rules ([see Part F](#)).

Duty of cabinet members and officers to attend overview and scrutiny meetings

8.43. Overview and scrutiny meetings can require members of the Cabinet and senior officers to attend and answer questions about:

- their performance
- decisions they were involved in
- the extent to which they have followed the policy framework and budget

8.44. The Lead Scrutiny Officer will inform the Councillor or officer that they are required to attend, what it is about and whether they need to produce a report or provide papers.

Timing

8.45. The Councillor or officer must be given reasonable time to compile information.

Whipping

8.46. Political groups should not pressure their members over how they speak or vote at Overview and Scrutiny meetings.

Order of business at overview and scrutiny committees

8.47. The overview and scrutiny committee will consider:

- declarations of interest
- minutes
- anything that has been called in
- any Cabinet/Cabinet member's responses to the committee's reports
- anything else on the agenda

8.48. This procedure can be suspended if at least half of all the voting members are present and there is a simple majority in favour. It can only be suspended until the end of a meeting.

Witnesses at overview and scrutiny meetings

- 8.49. Witnesses should be treated with politeness and respect.
- 8.50. Witnesses will only be required to attend Scrutiny meetings where the law requires their attendance.

Items affecting more than one overview and scrutiny committee

- 8.51. If an item affects more than one Overview and Scrutiny Committee, the Chairs and Vice Chairs of the Committees will consider the creation of a Joint Select Committee to review it.

Minutes

- 8.52. At the first meeting when the minutes are available, the chair will move that the minutes are correct and sign them. The committees will not discuss anything arising from the minutes.

Gaps in these procedures

- 8.53. If there is a gap in these procedures, the Chair will decide what to do.

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Children's Directorate – Overview & Scrutiny Presentation: May 2019



Alison Botham – Director of Children’s Services
Neelam Bhardwaja & Judith Harwood – Service Directors

Introduction



- From 1st April 2018 Children's Directorate was created to reflect a wider scope from Torbay Children's Service contract
- The Children's Directorate consisting of Children, Young People and Families Services and Education, Participation and Skills
- The children's Directorate is located within the Federated People Directorate

Integration – Progress to date



The Children's Directorate has been changing since 2014 across both Education and Social Care. So far we have:

- Completed reviews of practice, function and form in CYPF & EPS
- Created alternative delivery vehicles (CATERed, On Course South West)
- Aligned and re-aligned functions (Gateway/Hub, Early Years, Inclusion)
- Rolled out Mobile devices
- Integrated our front door with health partners – particularly in SEND
- Created a focus for commissioned services & tools to support partners
- Begun a new partnership with Torbay
- Started a comprehensive accommodation review
- Work is underway to further integrate the Front Door, Early Help, Targeted Support and Business processes across CYPF & EPS

CYPF Neelam Bhardwaja- How we work

Early help to specialist provision



New ways of working in Plymouth



| |
|--|
| POD Plymouth Online Directory |
| Early Help & Universal Services Community Service Offer |
| Early Help Assessment Tool Outcomes Based Smart Planning |
| Early Help Gateway Advice, Information & Guidance |
| Coordinated Response Targeted Support |
| Multi- Agency Hub Effective Multi-Agency Decision Making for child protection concerns |
| Statutory Intervention Social Care & Partner Agency Intervention |

Level 1 – Universal Services

Level 2 - Targeted Support for a child with additional welfare needs - Single Agency

Level 3 - Targeted Support - Integrated Targeted Support and Lead Professional, and Specialist Services

Level 4 - Statutory Threshold – Children with highly complex needs, and / or in need of Protection

CYPFS Best Practice Standards



- The child is central to everything we do
- We deliver a system of services, where resources are used to provide timely, effective and efficient responses to families through targeted service delivery
- We work flexibly with partners to deliver improved outcomes for children and young people
- Focus on Early Help and on providing the right response at the right time for families
- We effectively safeguard children when necessary and establish clear pathways through to permanency

What Children and Young People expect from us.



WHAT WE WANT FOR CHILDREN AND YOUNG PEOPLE

- Children and young people are at the heart of everything we do.
- We want to make a difference and not take too long to make changes.
- We want to work with other agencies to improve children and young people's lives.
- We want to provide the right response at the right time for families.
- We want to keep children safe when necessary and have the right plan when children cannot return home.

What Children and Young People expect from us.



PLYMOUTH
CITY COUNCIL

WHAT IS IMPORTANT TO US

AMBITION

- To build relationships with children and families as we work to improve their lives.
- To make our decisions and plans work for children and young people and to recognise that these may need to change sometimes.

ACCOUNTABILITY

- To make sure our workers and managers are responsible, and confident to take the right decisions.

RECOGNISING THE CHILD'S LIVED EXPERIENCE

- To make sure that we understand the child's history.
- To think more about why we are doing things rather than how.
- To make sure that parents, families and carers are part of the solution, even when they may have been seen as part of the problem in the past.

REFLECTION AND LEARNING

- To welcome feedback and learning.
- To make sure that we learn from any mistakes or really good results.
- To make sure our staff work to professional standards.

PARTNERSHIP

- To work with other agencies and share information quickly.
- To make sure that children and young people never fall through gaps between different services.

Quality Assurance and Safeguarding



- Quality assurance framework embedded
- Quality and Performance Review Meeting arrangements well established and held bi monthly driving up performance through mechanism of 'High Challenge and Huge support'
- Following ILACS inspection in Oct/Nov 2018, Ofsted Improvement Plan finalised and detailed work building on sustained improvements in progress

Business Plan Priorities 2019-20



- Increased resilience for children young people and families through the Early Help and Targeted Support outcomes framework agreed by the Children and Young People's Partnership
- Increased resilience of children and young people in need of help and protection, evidenced through fewer repeat referrals and repeat child protection plans
- Reductions in first time offenders, and repeat offences for young people
- Timely permanence plans for children in care
- Increase the number of children in care in permanent foster care placements, reducing the number of children in high cost residential placements and IFAs
- Increased resilience for care leavers
- Continued work in service to sustain and maintain manageable workloads

Children ,Young People & Families: Budget Breakdown 2019/20



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| Function Name | Statutory Service | Gross Budget £m | Grant Income £m | Contributions from Education/Health/ASC | Other Income | Net Budget £m |
|--------------------------------------|-------------------|-----------------|-----------------|---|----------------|---------------|
| QA Safeguarding and Bus Suppt | Yes | 3.881 | 0.000 | (0.034) | (0.085) | 3.761 |
| Permanency | Yes | 3.169 | (0.114) | 0.000 | (0.016) | 3.039 |
| CAMHS Specialist Services | Yes | 0.654 | 0.000 | (0.045) | 0.000 | 0.609 |
| Children in Care | Yes | 1.107 | 0.000 | (0.770) | 0.000 | 0.338 |
| Plymouth Referral and Assmnt | Yes | 3.536 | (0.136) | (0.290) | (0.050) | 3.060 |
| Adoption | Yes | 1.086 | 0.000 | 0.000 | 0.000 | 1.086 |
| Childrens Social Work | Yes | 3.429 | 0.000 | 0.000 | 0.000 | 3.429 |
| Targeted | No | 3.655 | (0.477) | 0.000 | (0.007) | 3.171 |
| Placements | Yes | 26.375 | 0.000 | (0.915) | 0.000 | 25.461 |
| Savings Target | N/A | (4.757) | (2.194) | 0.000 | 0.000 | (6.951) |
| CYPF Total | | 42.135 | (2.921) | (2.054) | (0.158) | 37.002 |

Partnerships and innovation



- NSPCC Together for Childhood national pilot site for a place based approach to preventing Child Sexual Abuse
- Governance board and operational group in place. In June 18, Ernesettle was agreed as the initial location for focus of work
- Life Chances Funding for Social Impact Bond to bring “PAUSE” to Plymouth. Pause service began in Plymouth on 1st April 2019
- Plymouth city council has been awarded a successful pilot for the national accreditation and assessment system or NAAS, part of which will utilise the innovative endorsement accredited unit Plymouth created. The pilot will allow us to be a key player on the national stage and the grant funding allows unprecedented one to one development for professional staff. The first 12 managers will seek accreditation in June bringing prestige to the authority
- The Academy of Social Work is now firmly established. Participation by young people is embedded and expanded. The website is frequently cited by candidates as a reason for choosing Plymouth. Highlights so far include peer reviewing the post graduate law unit, assisting the new regulator at social work England, achieving 0.8 social work vacancies, putting six new advanced practitioners into the system through internal accreditation and achieving success in three grow your own trainee routes. A care leavers apprentice is out for advert

Headline Achievements 2018 - 19



Vacancy, Turnover and Agency Worker rate remained consistently under the National Average:

- 0.8% QSW vacancy rate, 4.7% overall Vacancy rate vs 16.5% National Average (Headcount)
- Team Manager acting up opportunities that are filled but technical still vacant account for most of this
- 8.8% turnover rate vs 15.2% National Average
- Predicted turnover for 30th May 2018 remains steady at 8.8% vs 15.2% National Average

Headline Achievements 2018 - 19



- Successful transition to Regional Adoption Agency (RAA) achieved
- Successful realignment of the Care leavers service with the Permanency service
- Plymouth Best Practice Standards embedded
- A reduction in % of children subject to multiple child protection plans from 26.8% to 22.7%, below our target
- Creation of the Plymouth Children's Gateway Service
- Timeliness of single assessments improved performance at 94.8 % at year end
- Martin Calder audit of use of the resilience and vulnerability matrix (our practice model) identifies progress in quality and clear focus for development at last review
- Increase of 12.6% from last year of the proportion of Care leavers that are in Education, Employment or training

Headline Achievements 2018 - 19



- Care Proceedings/PLO work remains timely at 26 weeks
- Short term placement stability has been maintained and at year end was below our statistical neighbour group at 10.7%
- Adoption timeliness is performing well – average time between child entering care and moving in with their adoptive family – 450 March 2019
- Increased long term placement stability to 66.1% in March 2019
- Junior Listen and Care Council was established in March 2018
- Care leavers offer finalised and ready for sign off
- Staying Put arrangements increasing to 16.7% at year end
- The proportion of Care leavers in suitable accommodation for April 2019 stands at 94.3%
- Realignment of the safeguarding service dual functions and implementation of strength based child protection case conferences
- PAUSE programme and Team established and went live April 2019

Challenges



- Continuing to manage demand
- Managing 16/17 years old YP with complex behaviours and needs
- Foster Carers recruitment
- Cost of wrap around support packages
- Containing cost of residential placements
- Planning for 0-25 agenda for Care Leavers
- Recruiting Qualified experienced social worker

Children's Directorate



We put children at the centre of what we do

Two Departments but integrated in our approach to working with vulnerable children so that families receive coordinated support

EPS Judith Harwood - Plymouth City Council's Education Purpose



The purpose of Plymouth City Council in respect of Education, Participation and Skills Department

- Everything we do is about:
 - Facilitating partnerships so that all children, young people and their families in Plymouth have the best access and opportunities
- We do this by
 - Championing for children
 - Commissioning with others to secure the highest quality services
 - Convening collaborative relationships on all aspects of education to secure outstanding provision, widen opportunities and promote inclusion and equalities

Functions of the Department



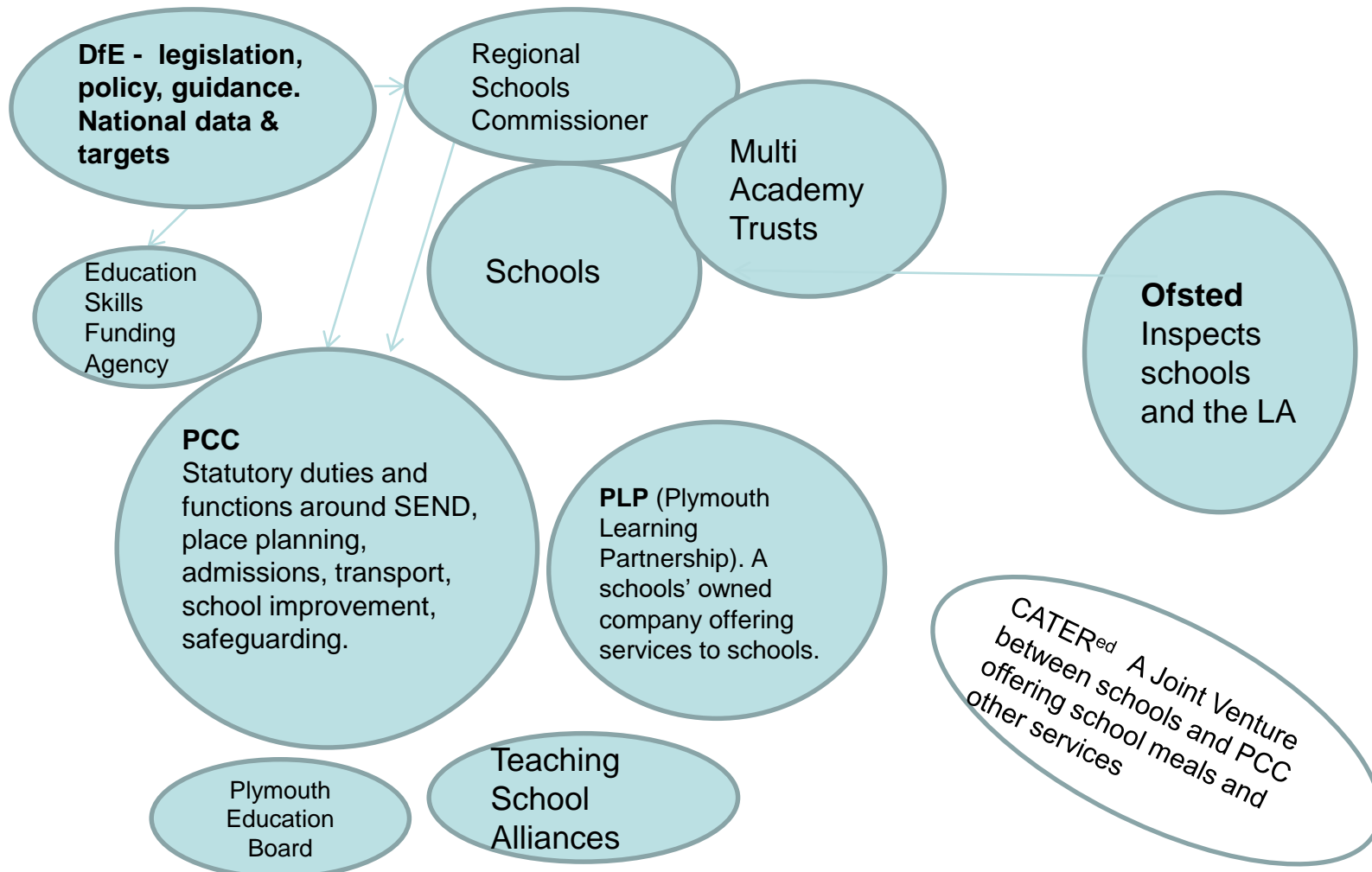
- There are seven key functions of the Department:
 - School Improvement
 - Health and Wellbeing
 - Transport
 - Admissions and Organisation
 - Safeguarding and Inclusion (including the Virtual School)
 - Skills
 - Special Educational Needs and Disability

What is the role for the LA?



- The LA will challenge schools and other providers to improve – champion for parents, children and educational excellence
- Intervene using ‘powers of intervention’ - maintained schools. Only 25 left from April 2018
- As a systems leader – prevent fragmentation
- Act as defender of local accountability – academy sponsors selected for merits and made aware of local priorities
- Secure collective responsibility – a learning network via the Plymouth Education Board
- Improve and target early help offer and integration of support
- Protect the vulnerable - safeguard children & young people
- Lead SEND
- Place shaper and manage admissions
- Work in partnership to support schools below floor standards
- Move away from direct provider to strategic commissioner
- Oversight of local communities and need

Interrelationships across the education system



So, who does what?



Department for Education (DfE): Sets legislation, policy and guidance.

Regional Schools Commissioner (RSC): Monitors the performance of academies and intervenes to secure improvement in underperforming academies, takes decisions on the creation of new academies, ensures that the sponsor market meets local need by authorising new sponsors and challenging those that exist to perform even better.

Teaching School Alliances: Create and develop systems of school to school support and use of data to raise expectations and challenge.

Schools and Multi Academy Trusts: Responsible for the education of children and young people and in securing improvement for themselves and use of resources to do so.

The Local Authority works with ALL of these organisations to support an improving education system.

Business Priorities 2019-20



- The Department lead on the Children and Young People's Plan (2017-2020) (Appendix 7) priority – Raising Aspirations'
- To complete the work recognised by Ofsted (November 2016) transforming the SEND offer
- To lead on the priority within the Children and Young People's Plan, 'Deliver an integrated
- Deliver the aims and objectives of the STEM Plan
- Delivery of the Skills Plan
- We will plan for the provision of high quality learning environments and access to school for all learners irrespective of need
- Through participation in the Plymouth Children Safeguarding Board and through learning from cases, inspections and research we will bring timely and effective support and challenge to schools and settings
- Develop a new model of working to reflect that everything we do is about facilitating partnerships so that all children, young people and their families in Plymouth have the best access and opportunities

Funding



- We receive £9.6m from PCC revenue each year
- We also receive money from schools from trading
- Most funding comes from the Dedicated Schools Grant and pays for aspects of SEND, Admissions, leadership, Early Years & Inclusion

Education, Participation & Skills: Budget Breakdown 2019/20



PLYMOUTH
CITY COUNCIL

| Function Name | Statutory Service | Gross Budget £m | Revenue Funding £m | DSG Funding £m | Grant Income £m | Income from Schools £m | Other Income £m |
|--|-------------------|--------------------|-----------------------|-------------------|--------------------|---------------------------|--------------------|
| SEND | Yes | 25.409 | 4.032 | (18.983) | 0 | (0.082) | (2.311) |
| School Improvement | Yes | 2.192 | 0.671 | (0.838) | (0.007) | (0.237) | (0.439) |
| School Support | Yes | 3.793 | 0.917 | (1.835) | (0.752) | (0.282) | (0.007) |
| External Funding | Yes | 1.808 | 0.000 | 0 | (1.554) | 0 | (0.254) |
| Admissions | Part | 0.363 | 0.000 | (0.282) | 0 | (0.080) | (0.001) |
| Organisation | Part | 0.577 | 0.531 | 0 | (0.005) | (0.041) | 0 |
| Inclusion, Attendance & Welfare | Part | 0.578 | 0.277 | (0.039) | 0 | (0.247) | (0.016) |
| Transport | Yes | 4.773 | 4.462 | (0.078) | 0 | (0.131) | (0.103) |
| Skills and Employability | Part | 0.471 | 0.300 | 0 | 0 | 0 | (0.171) |
| School Funding | Yes | 56.393 | 0.000 | (46.203) | (10.190) | 0 | 0 |
| Savings Target | N/A | (1.501) | (1.501) | 0 | 0 | 0 | 0 |
| Education, Participation & Skills Total | | 94.855 | 9.687 | (68.257) | (12.508) | (1.101) | (3.302) |

| | | | | | | | |
|--|----------------|--------------|------------------|-----------------|----------------|----------------|--|
| Deductions from DSG Gross Budget (Including Academy Recoupment, Central Licenses & Post 16 FE direct payment to FE Colleges) | 136.740 | | (136.740) | | | | |
| Total | 231.595 | 9.687 | (204.997) | (12.508) | (1.101) | (3.302) | |

The funding issue for the local area



- Plymouth's schools have benefitted from the **National Funding Formula**. However, the cap on gains means we have to wait until 2020 to receive the total additional funding of £10.6m
- Plymouth's High Needs Block received an additional £0.232m in 2019/20. An additional £250m has been allocated nationally to High Needs Block budgets, spread equally over 2018/19 and 2019/20. Plymouth's allocation was 0.550m each year but our High Needs Block remains under pressure. The flexibility to support the High Needs Block from the Schools Block is being removed leaving the burden of the High Needs pressure with the LA
- **ESG (General Fund)** has been paid to LAs to carry out statutory responsibilities for maintained schools; however there has been no ESG general fund since 2018/19
- The loss of ESG due to transferring academies and the final cut to the ESG in September 2017 is a **£1.3m total loss in funding from 2017/18 and £1.6m from 2018/19 onwards.**

Success



- Good progress of pupils from age 5 to 11
- Productive partnerships and 'blended' approaches
- High performance in school admissions & SEND
- A rigorous & comprehensive approach to safeguarding in schools

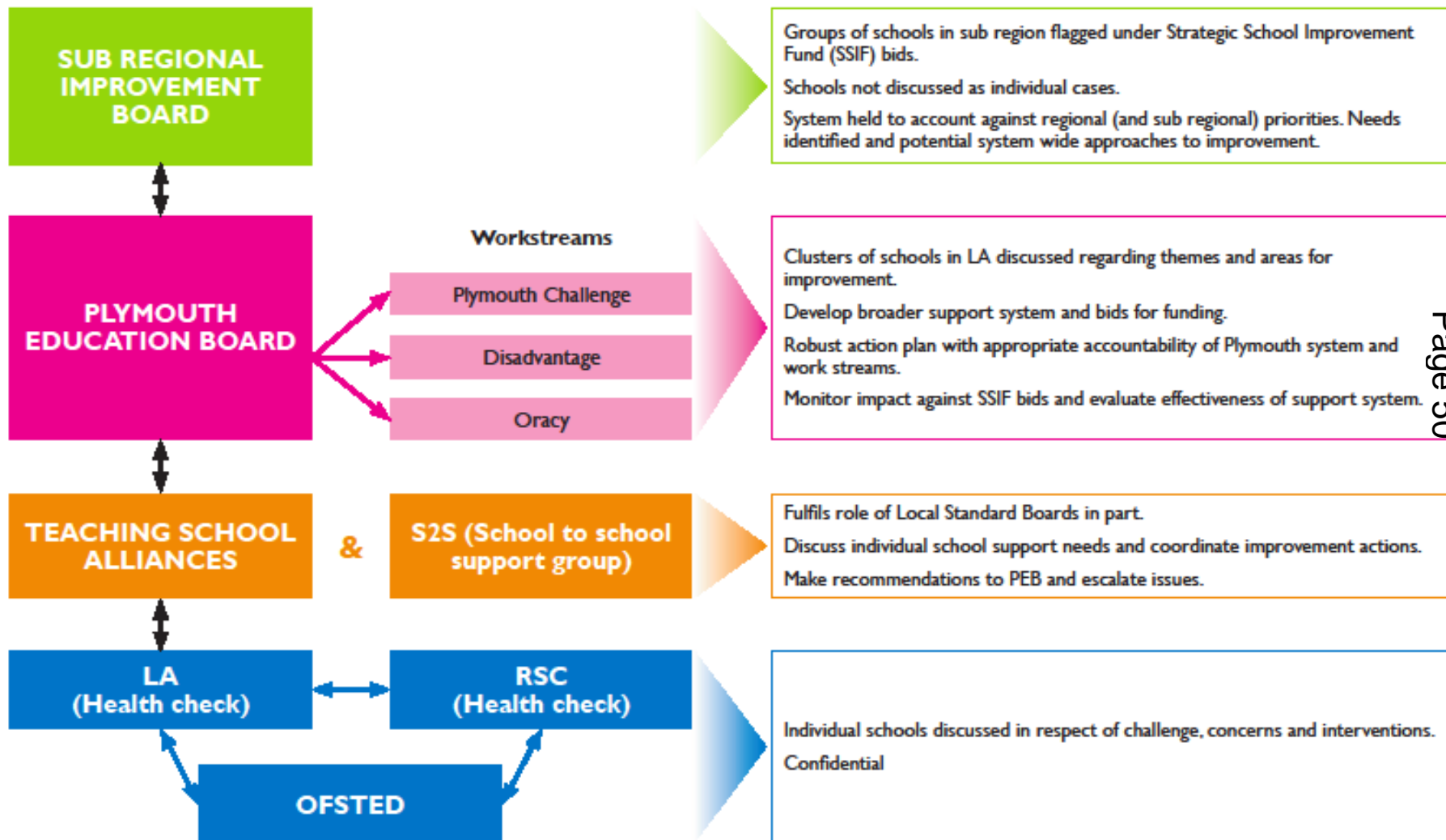
Challenges



- Children being ready for school
- Performance at KS4
- Falling school attendance
- Growing numbers of complex cases in SEND
- Fragmentation in the system
- School governance

PLYMOUTH EDUCATION BOARD ACCOUNTABILITY SYSTEM

January 2018



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Plymouth Challenge



- **Plymouth Challenge:**
 - The focus will be bringing coherence
 - The development of leadership
 - Challenge groups at school level to raise standards
 - Careers advice, links with employers and transition to raise aspiration

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EDUCATION AND CHILDREN'S SOCIAL CARE OVERVIEW SCRUTINY COMMITTEE



DRAFT Work Programme 2019 - 20

Please note that the work programme is a 'live' document and subject to change at short notice.

For general enquiries relating to the Council's Scrutiny function, including this committee's work programme, please contact Helen Rickman, Democratic Support Officer, on 01752 398444.

| Date of meeting | Agenda item | Prioritisation Score | Reason for consideration | Responsible Cabinet Member / Officer |
|---------------------|------------------------------------|----------------------|---|--------------------------------------|
| 29 May 2019 | Overview of Children's Directorate | | To provide Members with an overview for the forthcoming municipal year 2019/20. | Judith Harwood/ Neelam Bhardwaja |
| 10 July 2019 | Fair Funding for Schools | | As a result of an amended motion on notice to 18.03.2019 Council – Education and Children's Overview and Scrutiny Committee to closely monitor the impact of the school funding crisis in Plymouth exploring specifically whether schools in the city are being forced to close early on some days of the week as a result of funding constraints. | Judith Harwood |
| | | | | |
| | | | | |
| 11 Sept 2019 | | | | |
| | | | | |
| | | | | |

| Date of meeting | Agenda item | Prioritisation Score | Reason for consideration | Responsible Cabinet Member / Officer |
|---------------------|-------------|----------------------|--------------------------|--------------------------------------|
| 13 Nov 2019 | | | | |
| | | | | |
| | | | | |
| | | | | |
| 8 Jan 2020 | | | | |
| | | | | |
| | | | | |
| | | | | |
| 4 March 2020 | | | | |
| | | | | |
| | | | | |
| | | | | |

| Items to be scheduled | | |
|---|--|----------------------------|
| Subject | Reason added to work programme | Responsible Officer |
| Child Exploitation Update | Added to the work programme on 13.03.19. To receive an update. | |
| STEM Update | Added to the work programme on 13.03.2019 as a result of the discussion on the Plymouth Challenge Update. | Judith Harwood |
| The Plymouth Challenge Update – Leadership Focus | Added to the work programme on 13.03.2019 as a result of the discussion on the Plymouth Challenge Update. | Judith Harwood |
| OFSTED Inspection of Children, Young People and Families Service – Action Plans | Added to the work programme on 13.03.19 – OFSTED Action Plans to be provided when available. | Neelam Bhardwaja |
| School visits | Added to the work programme on 13.3.19 – recommended by Councillor Jon Taylor (Cabinet Member for Education, Skills and Transformation) for Members to see what schools were doing to raise standards/ attainment. | Judith Harwood |
| Together For Childhood | Added to the work programme 13.03.19 | Neelam Bhardwaja |
| School Readiness Update | Added to the work programme on 6.02.2019 – progress update at future meeting. | Judith Harwood |

| | | |
|--|--|----------------|
| How the Personal, Social, Health and Economic Education (PSHE) is delivered across the city. | Added to the work programme on 28.11.2018. | Judith Harwood |
| | | |
| | | |
| | | |
| Select Committee Reviews | | |
| Bullying and attendance – Select Review? | Added to the work programme on 13.03.2019. | Judith Harwood |

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Education and Children’s Social Care Overview and Scrutiny Committee

| Minute No. | Resolution | Target Date, Officer Responsible and Progress |
|---|--|---|
| 13 March 2019 Raising Standards/ Attainment Levels | 2. an item would be included on the Education and Children’s Social Care Overview and Scrutiny Committee regarding school visits | Date: March 2019 Officer: Helen Rickman Progress: Completed |
| 13 March 2019 The Plymouth Oracy Project | Members requested to receive the Oracy Project evaluation reports once finalised | Date: March 2019 Officer: Ruth Woodhouse Progress: Ongoing |
| 13 March 2019 The Plymouth Challenge Update | It was requested that the following would be included on the Committee’s work programme for 2019/20: 1.STEM; 2.The Plymouth Challenge Update – specifically regarding Leadership | Date: March 2019 Officer: Helen Rickman Progress: Completed |
| 13 March 2019 OFSTED Inspection of Children, Young People and Families Service | Members requested a further update on the OFSTED actions plans is provided to the Education and Children’s Social Care Overview and Scrutiny Committee in the future | Date: March 2019 Officer: Neelam Bhardwaja Progress: This item to be scheduled on the panel’s work programme. |
| 13 March 2019 Together for Childhood Update | Members noted the update and agreed to keep Together for Childhood on the work programme for 2019/20 | Date: March 2019 Officer: Neelam Bhardwaja Progress: Completed. This item has been included on the panel’s work programme. |

Education and Children’s Social Care Overview and Scrutiny Committee

| Minute No. | Resolution | Target Date, Officer Responsible and Progress | | | | | | | | | | | | | | | | |
|--|---|--|---|----|--|----|--|----|---|----|--|----|---|----|---|----|---|--|
| 13 March 2019 Work programme | Members agreed to include the following items to the work programme for 2019/20: Bullying and attendance – Select Review; Child exploitation update; STEM; The Plymouth Challenge Update – Leadership | Date: March 2019 Officer: Helen Rickman Progress: Completed | | | | | | | | | | | | | | | | |
| 6 February 2019 School Attendance Minute 37 (1) | <p>Members agreed:</p> <table border="1" data-bbox="448 619 1637 1374"> <tr> <td data-bbox="448 619 510 730">1.</td> <td data-bbox="510 619 1637 730">to recommend that the local authority considers going out to consultation to amend school dates to include an additional week of holiday onto the October and May holidays, therefore reducing the summer break by two weeks;</td> </tr> <tr> <td data-bbox="448 730 510 842">2.</td> <td data-bbox="510 730 1637 842">to recommend that the council considers including a note at the bottom of letters sent out as a result of absenteeism, asking parents/ carers to consider if their child’s absence was due to bullying and to signpost to support available;</td> </tr> <tr> <td data-bbox="448 842 510 922">3.</td> <td data-bbox="510 842 1637 922">for officers to investigate the feasibility of adding targeted signposting for bullying support on the council’s social media platforms;</td> </tr> <tr> <td data-bbox="448 922 510 1002">4.</td> <td data-bbox="510 922 1637 1002">for officers to contact Plymouth academies and request data on absenteeism, specifically due to bullying;</td> </tr> <tr> <td data-bbox="448 1002 510 1082">5.</td> <td data-bbox="510 1002 1637 1082">for officers to provide data to Members regarding absenteeism as a result of a child attending a school which isn’t their closest or is a distance away from home;</td> </tr> <tr> <td data-bbox="448 1082 510 1193">6.</td> <td data-bbox="510 1082 1637 1193">that the Education and Children’s Social Care Overview and Scrutiny Committee offer an invitation to a Head teacher from both an academy and local authority school to discuss how they deal with bullying;</td> </tr> <tr> <td data-bbox="448 1193 510 1273">7.</td> <td data-bbox="510 1193 1637 1273">for officers to provide data to Members specifically regarding absenteeism linked to child carers and service children;</td> </tr> <tr> <td data-bbox="448 1273 510 1374">8.</td> <td data-bbox="510 1273 1637 1374">for officers to provide Members with data linked to persistent absenteeism, specifically due to mental health issues as well as waiting times for referrals to the CAMHS.</td> </tr> </table> | 1. | to recommend that the local authority considers going out to consultation to amend school dates to include an additional week of holiday onto the October and May holidays, therefore reducing the summer break by two weeks; | 2. | to recommend that the council considers including a note at the bottom of letters sent out as a result of absenteeism, asking parents/ carers to consider if their child’s absence was due to bullying and to signpost to support available; | 3. | for officers to investigate the feasibility of adding targeted signposting for bullying support on the council’s social media platforms; | 4. | for officers to contact Plymouth academies and request data on absenteeism, specifically due to bullying; | 5. | for officers to provide data to Members regarding absenteeism as a result of a child attending a school which isn’t their closest or is a distance away from home; | 6. | that the Education and Children’s Social Care Overview and Scrutiny Committee offer an invitation to a Head teacher from both an academy and local authority school to discuss how they deal with bullying; | 7. | for officers to provide data to Members specifically regarding absenteeism linked to child carers and service children; | 8. | for officers to provide Members with data linked to persistent absenteeism, specifically due to mental health issues as well as waiting times for referrals to the CAMHS. | Date: February 2019 Officer: Helen Rickman Progress: Ongoing – information sent to Officers |
| 1. | to recommend that the local authority considers going out to consultation to amend school dates to include an additional week of holiday onto the October and May holidays, therefore reducing the summer break by two weeks; | | | | | | | | | | | | | | | | | |
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Education and Children’s Social Care Overview and Scrutiny Committee

| Minute No. | Resolution | Target Date, Officer Responsible and Progress |
|---|--|---|
| 6 February 2019 High Cost Placements (j) | Members would be provided with specific figures, for this financial year, regarding the numbers of specialist residential placements that were required. | Date: February 2019 Officer: Helen Rickman Progress: Ongoing. This information has been requested. |

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